

**ADJOURNED MEETING OF THE COUNTY BOARD
November 16, 2021**

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, November 16, 2021. Members present: Commissioners Shoff, Belshan, Edwin, Forman and Herman

Commissioner Belshan offered the following motion;

MOVED, approving the agenda with the exception of removing agenda item 6A, report of Environmental Services, as it is non-action item and will be presented at a workshop.

Motion seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Edwin offered the following resolution;

**RESOLUTION No. 21-266
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)**

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the November 2, 2021 minutes.

Resolution seconded by Commissioner Forman.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Shoff asked if there was any public comment and there was none.

Commissioner Edwin offered the following resolution;

**RESOLUTION No. 21-267
Approving the Shared Services Agreement**

RESOLVED, approving the Shared Services Agreement between Freeborn County, School District #241 and Health Partners for the employee clinic.

Resolution seconded by Commissioner Herman.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Herman offered the following resolution;

**RESOLUTION No. 21-268
Placing Krista Walton, License Center Specialist, on Regular Full Time
Employment Status with Freeborn County**

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEAREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Krista Walton has successfully completed her required probationary employment period with Freeborn County and does provide the necessary services to her department and the public,

NOW, THEREFORE BE IT RESOLVED, to place Krista Walton, Freeborn County License Center Specialist, on regular full time status.

Resolution seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 21-269

**Approving the Grant Contract Agreement for Women, Infants and Children (WIC)
Program/Peer Breastfeeding Support Program (PBSP)**

Whereas, Freeborn County Community Health Board will contract with Minnesota Department of Health for the WIC and Peer Breastfeeding Support Program;

Whereas, Minnesota Statute 145A.14 states that the community health board shall promote healthy communities and healthy behavior through activities that improve health in a population, such as investing in healthy families; engaging communities to change policies, systems, or environments to promote positive health or prevent adverse health; providing information and education about healthy communities or population health status; and addressing issues of health equity, health disparities, and the social determinants to health;

Whereas, the contract is for Freeborn County Public Health to provide WIC and PBSP program for the women and children that qualify for the services. Public Health will offer WIC Services during January 1, 2022 to December 31, 2026. FCPH will provide nutrition education and breastfeeding promotion to WIC Program participants. FCPH will be paid by notification of their grant amount through annual funding letters, in an amount that will be based on available federal funds and the GRANTEE's projected participation for the upcoming year. The funding for WIC will be approximately \$160,000 and the Peer Breastfeeding Support Program will be approximately \$40,000.

Now, Therefore, Be It Resolved that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the contract amendment with Minnesota Department of Human Services.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 21-270

Approving the Grant Contract Amendment for Child and Teen Checkup Outreach

Whereas, Freeborn County Community Health Board will amend the contract with Minnesota Department of Human Services for the Child and Teen Checkup (C&TC) Outreach;

Whereas, Minnesota Statute 145A.14 states that the community health board shall identify local public health priorities and implement activities to address the priorities and the areas of public health responsibility including assuring health services;

Whereas, the contract amendment is for Freeborn County Public Health to connect with families on Medical Assistance with children birth through age 20 to encourage them to get their children in for their well child check-ups utilizing the C&TC Program, to coordinate with other programs, and to recruit and train local providers about the C&TC program. The funding is in the amount of \$55, 809.

Now, Therefore, Be It Resolved that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the contract amendment with Minnesota Department of Human Services.

Resolution was seconded by Commissioner Herman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 21-271
Setting 2022 Ditch Assessments

Whereas, under the provisions of Subdivision 1, Section 103E.735, M.S.A., it is within the authority of this Board to provide funds for contemplated repairs to various drainage systems in the County within the limits of said law; and

Whereas, such funds are available in the accounts of several of said systems, and it is necessary to provide such funds in other active ditches to cover the cost of current repairs and to avoid a deficit condition in the funds of those ditches,

Now therefore, it is hereby ordered that the amounts deemed necessary to provide such repair funds be assessed upon all lands assessed and benefited according to law; that such assessments be payable in equal annual installments, the first of which shall be payable on or before the 15th day of May, 2022, with and as part of the real estate taxes for each year.

It is further ordered that the County Auditor-Treasurer of Freeborn County be and is hereby ordered to make such assessments, and in the instances where the assessments are payable in more than one installment, to file in the Office of the County Recorder of Freeborn County, a summary statement and lien of such assessments against all lands benefited in the original proceedings for construction of said drainage systems in the same proportionate amounts as required by law.

It is further ordered that the amounts of the assessments, as herein ordered, shall be set forth hereafter opposite the name and number of each individual ditch system.

County Ditch No.	4	\$ 5,000.00	Payable in one installment
County Ditch No.	5	\$ 40,000.00	Payable in one installment
County Ditch No.	8	\$ 60,000.00	Payable in one installment
County Ditch No.	11	\$ 40,000.00	Payable in one installment
County Ditch No.	15	\$ 10,000.00	Payable in one installment
County Ditch No.	16	\$ 50,000.00	Payable in one installment
County Ditch No.	17	\$ 25,000.00	Payable in one installment
County Ditch No.	23	\$ 75,000.00	Payable in one installment
County Ditch No.	28	\$ 40,000.00	Payable in one installment
County Ditch No.	30	\$ 10,000.00	Payable in one installment
County Ditch No.	31	\$ 30,000.00	Payable in one installment
County Ditch No.	32	\$ 30,000.00	Payable in one installment
County Ditch No.	34	\$ 30,000.00	Payable in one installment
County Ditch No.	35	\$ 5,000.00	Payable in one installment
County Ditch No.	36	\$ 35,000.00	Payable in one installment
County Ditch No.	39	\$ 5,000.00	Payable in one installment
County Ditch No.	40	\$ 30,000.00	Payable in one installment
County Ditch No.	43	\$ 20,000.00	Payable in one installment
County Ditch No.	46	\$ 50,000.00	Payable in one installment
County Ditch No.	49	\$ 15,000.00	Payable in one installment
County Ditch No.	53	\$ 5,000.00	Payable in one installment
County Ditch No.	54	\$ 50,000.00	Payable in one installment
County Ditch No.	55	\$ 75,000.00	Payable in one installment
County Ditch No.	62	\$ 50,000.00	Payable in one installment
County Ditch No.	63	\$ 50,000.00	Payable in one installment
County Ditch No.	64	\$ 20,000.00	Payable in one installment
County Ditch No.	65	\$ 50,000.00	Payable in one installment
County Ditch No.	68	\$ 35,000.00	Payable in one installment
County Ditch No.	71	\$ 125,000.00	Payable in one installment
County Ditch No.	75	\$ 25,000.00	Payable in one installment

County Ditch No.	76	\$ 15,000.00	Payable in one installment
County Ditch No.	77	\$ 60,000.00	Payable in one installment
County Ditch No.	79	\$ 40,000.00	Payable in one installment
County Ditch No.	80	\$ 30,000.00	Payable in one installment
County Ditch No.	81	\$ 2,500.00	Payable in one installment
County Ditch No.	82	\$ 20,000.00	Payable in one installment
Joint Ditch No.	2 F & S	\$ 10,000.00	Payable in one installment
Judicial Ditch No.	5	\$ 10,000.00	Payable in one installment
Judicial Ditch No.	5 M & F	\$ 10,000.00	Payable in one installment
Judicial Ditch No.	6	\$ 25,000.00	Payable in one installment
Joint Ditch No.	6 F & W	\$ 2,500.00	Payable in one installment
Judicial Ditch No.	8 F & W	\$ 20,000.00	Payable in one installment
Judicial Ditch No.	9	\$ 75,000.00	Payable in one installment
Judicial Ditch No.	12	\$ 15,000.00	Payable in one installment
Judicial Ditch No.	12 S & F	\$ 1,000.00	Payable in one installment
Judicial Ditch No.	14 F & F	\$ 20,000.00	Payable in one installment
Judicial Ditch No.	17 F & M	\$ 5,000.00	Payable in one installment
Judicial Ditch No.	18	\$ 15,000.00	Payable in one installment
Judicial Ditch No.	19	\$ 1,000.00	Payable in one installment
Judicial Ditch No.	20	\$ 20,000.00	Payable in one installment
Judicial Ditch No.	21	\$ 25,000.00	Payable in one installment
Judicial Ditch No.	22	\$ 20,000.00	Payable in one installment
Judicial Ditch No.	23 F & S	\$ 1,000.00	Payable in one installment
Judicial Ditch No.	25	\$ 40,000.00	Payable in one installment
Judicial Ditch No.	26 F & F	\$ 30,000.00	Payable in one installment
Judicial Ditch No.	26 M & F	\$ 2,500.00	Payable in one installment
Judicial Ditch No.	27	\$ 5,000.00	Payable in one installment
Judicial Ditch No.	28	\$ 5,000.00	Payable in one installment
Judicial Ditch No.	29	\$ 500.00	Payable in one installment
Judicial Ditch No.	30	\$ 5,000.00	Payable in one installment
Judicial Ditch No.	301 F & F	\$ 5,000.00	Payable in one installment
		\$ 1,626,000.00	TOTAL REPAIRS PAYABLE

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 21-272
Approving 3.2 Beer License for Three Oak Wines

BE IT RESOLVED, that Freeborn County grants liquor license to the following applicant:

Three Oak Wines in Bancroft Township – ON Sale – 3.2 Beer License.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 21-273
Approving Wine License for Three Oak Wines

BE IT RESOLVED, that Freeborn County grants liquor license to the following applicant:

Three Oak Wines in Bancroft Township – ON Sale – Wine License.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 21-274
Authorizing Final Payment of CP 021-CULV-026

IT IS RESOLVED that the Freeborn County Highway Department has the responsibility of maintaining the county highway system.

BE IT RESOLVED that the work for centerline culvert replacement on a designated area of CSAH 26 by Freeborn Construction Inc. of Albert Lea, MN, CP 021-CULV-026 has been completed in a satisfactory manner.

IT IS FURTHER RESOLVED that the Freeborn County Auditor-Treasurer is hereby authorized to make final payment in the amount of \$11,281.02.

Resolution was seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 21-275
Authorizing Final Payment of CP 021-M-002

IT IS RESOLVED that the Freeborn County Highway Department has the responsibility of maintaining the county highway system.

BE IT RESOLVED that the work to furnish and apply road striping performed by Sir Lines-A-Lot, LLC of Edina, MN, CP 021-M-002 has been completed in a satisfactory manner.

IT IS FURTHER RESOLVED that the Freeborn County Auditor-Treasurer is hereby authorized to make final payment in the amount of \$7,636.36.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

At approximately 8:45 a.m. Ian Rigg and Megan Boeck, Albert Lea City Manager and Planner presented to the Board regarding a proposed VFW property tax abatement and new housing program.

Commissioner Belshan offered the following motion;

MOVED, tabling setting 2022 solid waste fees until the November 30, 2021 board meeting when Environmental Services Director Mark Goskeson can be present for discussion.

Motion was seconded by Commissioner Edwin.

After discussion, a vote was taken and the chair declared the motion approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 21-276
Resolution Authorizing a Housing Tax Abatement on Property Within
Freeborn County for the Purpose of Funding Development Costs for
Construction of a New Single Family Home

WHEREAS, the City of Albert Lea has adopted and ISD #241 has joined in approving a tax abatement housing assistance policy to aid in promoting residential dwelling construction within the city limits of Albert Lea;

AND

WHEREAS, the City of Albert Lea has requested continues participation by Freeborn County in accordance with the terms and conditions of said policy; AND

WHEREAS, the Freeborn County Board of Commissioners deem it appropriate to participate in said policy insofar as Freeborn County's share of tax revenue is concerned;

WHEREAS, By Resolution 19-184 Freeborn County has continued to participate in the above program through December of 2021 in accordance with and subject to the requirements and limitations imposed by the policy adopted by the City of Albert Lea, with the specific additional condition that the City of Albert Lea provide timely notification to the Freeborn County Auditor/Treasurer of any construction in a given year that qualifies for tax abatement under the existing city policy;

WHEREAS, Freeborn County has determined per the agreement with the City of Albert Lea to grant to Gerald Vogt ("Property Owner") Housing Tax Abatement for the Property (the Property") legally described as:

2398 W 9th St, Albert Lea, MN 56007
Lot 12, Block 6, Wedgewood Cove Estates No. 1 replat, City of Albert Lea, Freeborn County,
Minnesota; PID 34.476.0410

WHEREAS, the Property Owner has met the statutory requirements outlined under Minn. Stat. § 469.1813 as well as the City of Albert Lea Tax Abatement Housing Assistance Policy guidelines for abatement.

NOW THEREFORE, BE IT RESOLVED, that the Freeborn County Board of Commissioners does hereby approve the Local Option Abatement Application as described above

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the chair declared the motion approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 21-277
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before November 19, 2021.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 588,327.82
03	County Road & Bridge	\$ 221,183.38
05	Human Services	\$ 163,448.70
06	Public Health	\$ 58,348.72
31	Capital Improvement	\$ 7,363.08
40	County Ditch	\$ 46,987.55
70	Trust & Agency	\$ 10,127.99
73	Payroll Clearing Fund	\$ 3,525.25
77	Recorder's Clearing	\$ 2,040.00
80	Tax Collection Fund	\$ 500.00
	FUND TOTALS	\$1,101,852.49

Number of Claims not exceeding \$300 – 103
Dollar amount of claims not exceeding \$300 – \$14,052.42
Resolution seconded by Commissioner Herman.
After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Shoff adjourned the meeting at 9:46 a.m. until 8:30 a.m. on Tuesday, November 30, 2021.

By: _____
Christopher N. Shoff
Chair

Attest: _____
Thomas Jensen
Clerk/Administrator