

ADJOURNED MEETING OF THE COUNTY BOARD
September 19th, 2023

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, September 19th, 2023. Members present: Commissioners Forman , Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Edwin offered the following motion;

MOVED, approving the agenda with the following additions; one additional item under item A. Report of the Sheriffs Office; to consider a resolution to accept a grant agreement with the Minnesota Department of Transportation for the 2023-2024, Toward Zero Death Enforcement Grant Program in the amount of \$29,600. The second item will be under item C. Report of Public Health; to consider a resolution to approve a grant project agreement with the Minnesota Department of Health for Perinatal Hepatitis B effective October 1, 2023 to September 30, 2028

Motion seconded by Commissioner Shoff.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Kaasa offered the following resolution;

RESOLUTION No. 23-269
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the September 5th, 2023 minutes ;
- 2) Approval of Regular Full-Time Status Employees.

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates .

Chairman Forman asked if there was any public comment and there was none .

Commissioner Kaasa offered the following resolution;

FREEBORN COUNTY MINNESOTA RESOLUTION# 23-270

A RESOLUTION DECLARING THE EXISTENCE AND SALE OF SURPLUS COUNTY PROPERTY

WHEREAS, Freeborn County has an inventory of property.

WHEREAS, Freeborn County has established a rotation schedule for a portion of the existing inventory of property

BE IT RESOLVED, that Freeborn County has determined that a portion of the existing inventory has completed the rotation schedule and is considered to be surplus.

BE IT FURTHER RESOLVED, that Freeborn County, by and through its Board of Commissioners consider the following property as surplus and authorize the sale of the following surplus property:

2016 GMC Acadia VIN 1GKKVPKD2GJ169416
2016 Ford Explorer VIN 1FM5K8AR3GGC26560

Resolution seconded by Commissioner Edwin.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Edwin offered the following resolution;

FREEBORN COUNTY MINNESOTA RESOLUTION# 23-271

A RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENT WITH THE COUNTY OF FREEBORN ON BEHALF OF ITS SHERIFF REGARDING THE MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE (ICAC)

WHEREAS, the County of Freeborn on behalf of its Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers

BE IT THEREFORE RESOLVED, that Freeborn County, by and through its Board of Commissioners, approves:

- I. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Freeborn on behalf of its Sheriff are hereby approved. Copies of the Joint Powers Agreements are attached to this Resolution and made a part of it.
2. That the Sheriff Ryan Shea, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That John Forman, the Chair of the County of Freeborn, and Erin Hornberger, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Resolution seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

FREEBORN COUNTY MINNESOTA RESOLUTION# 23-272

A RESOLUTION TO RAISE THE FREEBORN COUNTY SHERIFF'S OFFICE FEE FOR SERVICE FROM \$65 TO \$75

WHEREAS, that Freeborn County Sheriff's Office performs a number of duties where we charge a fee for service or \$(1.5 per hour

WHEREAS, the highest paid non-exempt Sheriff's Office employee is a pay grade 16 step 8, which is a wage \$47.21

WHEREAS, the fee for service at \$75/hr will cover the overtime wage of highest paid Deputy Sheriff in 2024 which (after a 1.74% COA) will be \$72.05

BE IT THEREFORE RESOLVED, that Freeborn County, by and through its Board of Commissioners, ratifies an increase in the Freeborn County Sheriff's Office Fee for Service to \$75.00 an hour.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Sheriff Ryan Shea introduced Lieutenant Whitney Wacholz to the County Board after recently being promoted to Lieutenant.

Commissioner Eckstrom offered the following resolution:

FREEBORN COUNTY MINNESOTA RESOLUTION # 23- 273

A RESOLUTION TO ACCEPT A GRANT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR THE 2023-2024, TOWARD ZERO DEATH ENFORCEMENT GRANT PROGRAM, IN THE AMOUNT OF \$29,600.

WHEREAS, the Freeborn County Sheriff's Office participates in the MN Toward Zero Death (TZD) Program each year.

WHEREAS, the TZD Program is intended to reduce traffic fatalities through increased enforcement of distracted and impaired driving.

BE IT THEREFORE RESOLVED, that Freeborn County, by and through its Board of Commissioners, ratifies and accepts the \$29,000 grant agreement with the Minnesota Department of Transportation for the 2023-2024 TZD Grant Program and authorizes Albert Lea Police Department Lt. Jeff Strom to act on behalf of Freeborn County as the fiscal agent and administrator of the grant.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-274
Authorizing Final Payment of CP 023-FRG-999

WHEREAS the Freeborn County Highway Department has the responsibility of maintaining the County Fairgrounds; and

WHEREAS the work for the 2023 Paving at the Freeborn County Fairgrounds by Ulland Brothers, Inc. of Albert Lea, MN, has been completed in a satisfactory manner.

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Auditor-Treasurer is hereby authorized to make final payment in the amount of \$25,305.69.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-275
Authorizing Final Payment of CP 023-MOL-006 (low CP)

WHEREAS the Freeborn County Highway Department has the responsibility of maintaining the County road system; and

WHEREAS the work for the improvements of the following roadways, CSAH 6 from CSAH 29 to north County line, CSAH 34 from CSAH 1 to CSAH 13 and CR 81 between CSAH 13 and the north city limits of Glenville by Ulland Brothers, Inc. of Albert Lea, MN, has been completed in a satisfactory manner.

NOW, THEREFORE, BE IT RESOLVED, that the Freeborn County Auditor-Treasurer is hereby authorized to make final payment in the amount of \$246,653.85.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-276

RESOLUTION TO ACCEPT A GRANT CONTRACT AGREEMENT WITH MINNESOTA DEPARTMENT OF HEALTH FOR PERINATAL HEPATITIS B

WHEREAS, Freeborn County Community Health Board will contract with Minnesota Department of Health to provide support to pregnant and postpartum women with Perinatal Hepatitis B ensure proper treatment for them and their infants;

WHEREAS, Minnesota Statute 145A.04 promotes healthy communities and healthy behavior thought activities that improve health in populations such as healthy families and preventing the spread of infectious disease;

WHEREAS, the grant contract is to provide education and support for women identified with Perinatal Hepatitis B and to ensure that their medical provider is following up with them regarding the diagnosis and that they infant will receive the treatment and Hepatitis B vaccine series in a timely manner. The grant contract is from Minnesota Department of Health (MDH). The grant project agreement is effective from October 1, 2023 to September 30, 2028. This is year Sofa 5-year agreement. Freeborn County Public Health receives reimbursement on a case-by-case basis. This is a grant that we have received for many years to work on Perinatal Hepatitis B case management;

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the contract grant agreement with Minnesota Department of Health for Perinatal Hepatitis B.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved .

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-277
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before September 22nd, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 1,539,195.82
03	County Road & Bridge	\$ 1,081, 663.73
05	Human Services	\$ 181,282.16
06	Public Health	\$ 73,087.74
31	Capital Improvements	\$ 41,008.63
40	County Ditch	\$ 44,466.32
61	Social Welfare	\$ 4.15
70	Trust & Agency	\$ 73,198.92
73	Payroll Clearing Fund	\$ 30,465.24
77	Recorder's Clearing	\$ 5,103.00
79	Social Service Collab	\$ 125.81
80	Tax Collection	\$ 92.00
	FUND TOTALS	\$ 3,069,693.52

Number of Claims not exceeding \$300 - 180

Dollar amount of claims not exceeding \$300 - \$15,985.90

Resolution seconded by Commissioner Edw in.

After discussion, a vote was taken and Commissioners Shoff, Kaasa, Eckstrom, Forman voted yay and Commissioner Edwin voted yay, abstaining to the claims for the Credit Bureau of Albert Lea.

Chair , Commissioner Forman adjourned the meeting at 8:45 a.m. until 8:30 a.m . on Tuesday , October 3rd 2023.

By:
John Forman
Chair

Attest: _ _ _ _ _
Erin Hornberger
County Clerk