

ADJOURNED MEETING OF THE COUNTY BOARD
October 17th, 2023

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, October 17th, 2023. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Edwin offered the following motion;

MOVED, approving the agenda as presented with the following additions; 1) a Motion to appoint AMC Delegates; 2) Consider a resolution to appoint an Interim Auditor-Treasurer; 3) Consider a resolution to appoint Deputy Registrar; 4) Consider a resolution Supporting Operation Green Light; 5) The County Board will go into a Closed Session to discuss matters pursuant to the attorney-client privilege as authorized by 13D, Subd. 3(b)

Motion seconded by Commissioner Eckstrom.
After discussion, the Chair declared the motion approved.

Commissioner Eckstrom offered the following resolution;

RESOLUTION No. 23-283
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the October 3rd, 2023 minutes;
- 2) Approval of Regular Full-Time Status Employees
- 3) Approval of Drainage Ditch Repairs

Resolution seconded by Commissioner Kaasa.
After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Forman asked if there was any public comment and there was none.

Commissioner Shoff offered the following resolution;

RESOLUTION 23-284
Resolution to approve renewal of
Two-Year Interagency Agreement - Region 10 Contracting Services

WHEREAS, the Freeborn County Department of Human Services is required to enter into contracts for Purchase of Services with a wide variety of providers across numerous program areas in order to fulfill state and federal mandates and in the course of day-to-day operations, and

WHEREAS, the Freeborn County Department of Human Services may be required to submit RFP's for certain prescribed funding allocations from state and federal sources, and

WHEREAS, it is imperative that contracts and RFP's meet the standards set forth by the coinciding program specific Statutes, are tracked, and renewed regularly, and

WHEREAS, these requirements have successfully been fulfilled by an Interagency Agreement for Contracting Services between counties in Region 10, and

WHEREAS, the Interagency Agreement Region 10 Contracting Services is scheduled for renewal, therefore

BE IT RESOLVED, that the Interagency Agreement Region 10 Contracting Services for 2024-2025 is approved.

Resolution seconded by Commissioner Kaasa.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Kaasa offered the following resolution;

**A RESOLUTION GRANTING APPROVAL FOR THE RE-ZONING OF REAL PROPERTY FROM "A"
TO "RH" PURSUANT TO THE CODE OF ORDINANCES OF FREEBORN COUNTY, MINNESOTA,
CHAPTER 42**

WHEREAS, Ronald Ingaszewski submitted a petition to the Zoning Administrator on 08/21/23 pursuant to the Code of Ordinances of Freeborn County, Minnesota, Chapter 42 (Zoning Ord.) for the re-zoning of property from the "A" Agricultural District to "RH" Country Homes District, on the following described property owned by, Ronald Dee Ingaszewski;

Parcel ID 08.020.0331
SW ¼ SW ¼
Section 20 Albert Lea Township

WHEREAS, the County Planning Commission held a public hearing on the petition on 10/02/23, in accordance with the Zoning Ord., Art. XII.

WHEREAS, the County Planning Commission made a decision on the petition and forwarded its recommendations to the Freeborn County Board of Commissioners in the attached report.

BE IT THEREFORE RESOLVED, the Freeborn County Board of Commissioners approves and adopts the recommendations of the County Planning Commission in the attached report,

AND BE IT FURTHER RESOLVED, said premises are rezoned to "RH" Country Homes District. Said premises were heretofore zoned "A" Agricultural District.

Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-286

WHEREAS, under the provisions of Subdivision 1, Section 103E.735, M.S.A., is within the authority of this Board to provide funds for contemplated repairs to various drainage systems in the County within the limits of said law; and

WHEREAS, such funds are available in the accounts of several of said systems, and it is necessary to provide such funds in other active ditches to cover the cost of current repairs and to avoid a deficit condition in the funds of those ditches,

NOW THEREFORE, it is hereby ordered that the amounts deemed necessary to provide such repair funds be assessed upon all lands assessed and benefited according to law; that such assessments be payable in equal annual installments, the first of which shall be payable on or before the 15th day of May, 2024, with and as part of the real estate taxes for each year.

IT IS FURTHER ordered that the County Auditor-Treasurer of Freeborn County be and is hereby ordered to make such assessments, and in the instances where the assessments are payable in more than one installment, to file in the Office of the County Recorder of Freeborn County, a summary statement and lien of such assessments against all lands benefited in the original proceedings for construction of said drainage systems in the same proportionate amounts as required by law.

IT IS FURTHER ordered that the amounts of the assessments, as herein ordered, shall be set forth hereafter opposite the name and number of each individual ditch system.

County Ditch No.	4	\$	5,000.00	Payable in one installment
County Ditch No.	5	\$	20,000.00	Payable in one installment
County Ditch No.	8	\$	50,000.00	Payable in one installment
County Ditch No.	11	\$	20,000.00	Payable in one installment
County Ditch No.	15	\$	10,000.00	Payable in one installment
County Ditch No.	16	\$	30,000.00	Payable in one installment
County Ditch No.	17	\$	30,000.00	Payable in one installment
County Ditch No.	23	\$	45,000.00	Payable in one installment
County Ditch No.	28	\$	25,000.00	Payable in one installment
County Ditch No.	30	\$	25,000.00	Payable in one installment
County Ditch No.	31	\$	15,000.00	Payable in one installment
County Ditch No.	32	\$	15,000.00	Payable in one installment
County Ditch No.	34	\$	15,000.00	Payable in one installment
County Ditch No.	35	\$	5,000.00	Payable in one installment
County Ditch No.	36	\$	15,000.00	Payable in one installment
County Ditch No.	39	\$	5,000.00	Payable in one installment

County Ditch No.	40	\$	20,000.00	Payable in one installment
County Ditch No.	43	\$	15,000.00	Payable in one installment
County Ditch No.	46	\$	30,000.00	Payable in one installment
County Ditch No.	49	\$	10,000.00	Payable in one installment
County Ditch No.	53	\$	5,000.00	Payable in one installment
County Ditch No.	54	\$	15,000.00	Payable in one installment
County Ditch No.	55	\$	35,000.00	Payable in one installment
County Ditch No.	62	\$	40,000.00	Payable in one installment
County Ditch No.	63	\$	20,000.00	Payable in one installment
County Ditch No.	64	\$	15,000.00	Payable in one installment
County Ditch No.	65	\$	30,000.00	Payable in one installment
County Ditch No.	68	\$	15,000.00	Payable in one installment
County Ditch No.	71	\$	80,000.00	Payable in one installment
County Ditch No.	75	\$	20,000.00	Payable in one installment
County Ditch No.	76	\$	7,500.00	Payable in one installment
County Ditch No.	77	\$	50,000.00	Payable in one installment
County Ditch No.	79	\$	35,000.00	Payable in one installment
County Ditch No.	80	\$	25,000.00	Payable in one installment
County Ditch No.	81	\$	2,000.00	Payable in one installment
County Ditch No.	82	\$	15,000.00	Payable in one installment
Joint Ditch No.	2 F&S	\$	10,000.00	Payable in one installment
Judicial Ditch No.	5	\$	15,000.00	Payable in one installment
Judicial Ditch No.	5 M & F	\$	5,000.00	Payable in one installment
Judicial Ditch No.	6	\$	30,000.00	Payable in one installment
Joint Ditch No.	6 F&W	\$	2,500.00	Payable in one installment
Judicial Ditch No.	8 F&W	\$	15,000.00	Payable in one installment
Judicial Ditch No.	9	\$	65,000.00	Payable in one installment
Judicial Ditch No.	12	\$	25,000.00	Payable in one installment
Judicial Ditch No.	12 S&F	\$	1,000.00	Payable in one installment
Judicial Ditch No.	14 F & F	\$	15,000.00	Payable in one installment

Judicial Ditch No.	17 F & M	\$	5,000.00	Payable in one installment
Judicial Ditch No.	18	\$	15,000.00	Payable in one installment
Judicial Ditch No.	19	\$	1,000.00	Payable in one installment
Judicial Ditch No.	20	\$	25,000.00	Payable in one installment
Judicial Ditch No.	21	\$	15,000.00	Payable in one installment
Judicial Ditch No.	22	\$	20,000.00	Payable in one installment
Judicial Ditch No.	23 F & S	\$	2,000.00	Payable in one installment
Judicial Ditch No.	25	\$	40,000.00	Payable in one installment
Judicial Ditch No.	26 F & F	\$	20,000.00	Payable in one installment
Judicial Ditch No.	26 M & F	\$	2,000.00	Payable in one installment
Judicial Ditch No.	27	\$	5,000.00	Payable in one installment
Judicial Ditch No.	28	\$	5,000.00	Payable in one installment
Judicial Ditch No.	29	\$	500.00	Payable in one installment
Judicial Ditch No.	30	\$	4,000.00	Payable in one installment
Judicial Ditch No.	301 F & F	\$	10,000.00	Payable in one installment
		\$	1,167,500.00	TOTAL REPAIRS PAYABLE

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 23-287

Resolution to Accept a Grant Contract Agreement with Minnesota Department of Health for the Bridge Access Program for Immunizations for Un- and Under Insured Adults.

WHEREAS, Freeborn County Community Health Board will contract with Minnesota Department of Health to provide COVID vaccinations to un- and under-insured adults;

WHEREAS, Minnesota Statute 145A.04 promotes preventing the spread of communicable disease by preventing diseases that are caused by infectious agents, preventing the transmission of infectious diseases, and implementing control measures during infectious disease outbreak;

WHEREAS, the grant contract with Minnesota Department of Health is to provide funding for the administration of COVID vaccines for un- and under-insured adults. The grant agreement is for October 1, 2023 or date when signature acquired to December 31, 2024. Minnesota Department of Health will reimburse for the vaccine administration. The vaccine is provided by MDH through the Vaccine for Un- and Under-Insured Adults program.

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the contract grant agreement with Minnesota Department of Health for the Bridge Access Program.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-288

Supporting Operation Green Light for Veterans

WHEREAS, the residents of Freeborn County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Freeborn County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the Disabled American Veterans, American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Freeborn County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Freeborn County hereby declares from November 6 through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Freeborn County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following motion:

MOVED, setting a Public Hearing regarding the Freeborn County Cannabis Ordinance for November 7th, 2023 at 9:15 a.m. as part of the Regular Board Meeting.

Motion was seconded by Commissioner Kaasa.
After discussion, the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-289

ACCEPTING THE RESIGNATION OF DARIN HABLE

WHEREAS, the Freeborn County Sheriff's Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Darin Hable has been employed in the Sheriff's Office since September 22nd, 2003 and is resigning his position effective October 27th, 2023,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Darin Hable as a Freeborn County Patrol / Civil Process Deputy effective on or about October 27th, 2023.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-290

PERMISSION TO FILL THE FREEBORN COUNTY PATROL DEPUTY POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees,
and;

WHEREAS, Darin Hable, Freeborn County Patrol / Civil Process Deputy has resigned his position effective October 27th, 2023;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Patrol Deputy position.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLVED, that the following are appointed as Association of Minnesota Counties Delegates;

1. John Forman – Board Chair, Freeborn County
2. Brad Edwin – Vice Chair, Freeborn County
3. Christopher Shoff – Board Member, Freeborn County
4. Dawn Kaasa – Board Member, Freeborn County
5. Nicole Eckstrom – Board Member, Freeborn County
6. Philip Wacholz – Engineer / Director of Public Works, Freeborn County
7. Suzanne Nerison – Human Services Director, Freeborn County
8. Pat Paquin – Finance Manager, Freeborn County

Resolution was seconded by Commissioner Edwin
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-292

RESOLUTION APPOINTING INTERIM AUDITOR-TREASURER

WHEREAS, the Freeborn County Board of Commissioners has accepted the resignation of Pat Martinson as Freeborn County Auditor-Treasurer effective November 10, 2023; and

WHEREAS, the Freeborn County Board of Commissioners resolved to appoint the position of Freeborn County Auditor-Treasurer effective November 5, 2020 in accordance with Minnesota Statute § 375A.1205; and

WHEREAS, Minnesota Statute § 375A.1205, subd. 3 required the Freeborn County Board of Commissioners to discharge the statutory duties of the Freeborn County Auditor-Treasurer acting through a department head appointed by the board; and

WHEREAS, the Freeborn County Board of Commissioners has adopted policies, resolutions, and board actions that assign additional duties to the Freeborn County Auditor-Treasurer, and

WHEREAS, the Freeborn County Board of Commissioners intends to research options for reorganization, consolidation, reallocation or delegation of such duties, and needs to discharge the duties in the interim,

NOW THEREFORE BE IT RESOLVED, the Freeborn County Board of Commissioners hereby appoints Kelly Hendrickson to perform the statutory duties of Freeborn County Auditor-Treasurer effective November 10, 2023.

BE IT FURTHER RESOLVED, the Freeborn County Board of Commissioners hereby appoints Kelly Hendrickson to perform any duties required of the Freeborn County Auditor-Treasurer through county policy, resolution, or board action effective November 10, 2023.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-293

RESOLUTION APPOINTING DEPUTY REGISTRAR

WHEREAS, the Freeborn County Board of Commissioners has accepted the resignation of Pat Martinson as Freeborn County Auditor-Treasurer effective November 10, 2023; and

WHEREAS, the Freeborn County Board of Commissioners affirmed the appointment of Pat Martinson as Deputy Registrar on July 21, 2020, and

WHEREAS, Freeborn County needs to have a Deputy Registrar of Vehicles in order to continue the operation of the License Center,

NOW THEREFORE BE IT RESOLVED, the Freeborn County Board of Commissioners hereby appoints Brenda Jensen as Deputy Registrar of Vehicles (hereinafter "Deputy Registrar") for the State of Minnesota under the authority of Minnesota Statutes § 168.33 or in accordance with Minnesota Rules, Chapter 7406.

This appointment confirms the duties and responsibilities are conferred as of November 10, 2023 and shall be effective upon execution of an agreement between the Registrar of Motor Vehicles Commissioner, Department of Public Safety, State of Minnesota, the Director of Driver and Vehicle Services and Brenda Jensen, Deputy Registrar appointee.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

The County Board went into a Closed Session at 9:12 a.m. to discuss matters pursuant to the attorney-client privilege as authorized by 13D, Subd. 3(b). The County Board reconvened at approximately 10:54 a.m.

Commissioner Kaasa offered the following resolution:

RESOLUTION No. 23-294
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before October 20th, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 834,044.45
03	County Road & Bridge	\$ 372,157.70
05	Human Services	\$ 187,794.96
06	Public Health	\$ 66,115.73
31	Capital Improvements	\$ 121,056.81
35	Debt Service-Capital Imprv.	\$ 350.00
40	County Ditch	\$ 36,156.72
70	Trust & Agency	\$ 78,435.68
73	Payroll Clearing Fund	\$ 13,656.75
74	Turtle Creek Watershed	\$ 46.00
77	Recorder's Clearing	\$ 3,561.00
79	Social Services Collab	\$ 51.23
80	Tax Collection Fund	\$ 276.00
	FUND TOTALS	\$ 1,713,703.03

Number of Claims not exceeding \$300 – 211

Dollar amount of claims not exceeding \$300 – \$ 19,202.93

Resolution seconded by Commissioner Shoff.

After discussion, a vote was taken and Commissioner Edwin abstained from a claim that involves the claims for the Credit Bureau of Albert Lea. The Chair declared the resolution adopted.

Chair, Commissioner Forman adjourned the meeting at 10:55 a.m. until 8:30 a.m. on Tuesday, November 7th, 2023.

By: _____
John Forman
Chair

Attest: _____
Erin Hornberger
County Clerk