

ADJOURNED MEETING OF THE COUNTY BOARD
November 21st, 2023

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, November 21st, 2023. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Eckstrom offered the following motion;

MOVED, approving the agenda as presented with one addition under Report of Administration; to consider a resolution approving the Interim Auditor-Treasurer compensation.

Motion seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Shoff offered the following resolution;

RESOLUTION No. 23-312
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the November 7th, 2023 minutes;
- 2) Approval of Regular Full-Time Status Employees;
- 3) Approval of Drainage Repairs

Resolution seconded by Commissioner Kaasa

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Forman asked if there was any public comment and there was none.

Chairman Forman gave a brief Summary of the November 20th, 2023 Closed Session.

Commissioner Kaasa offered the following resolution;

RESOLVED AS, approving out-of-state travel to the National Government Financial Officers Association Conference for two Finance Department staff

Resolution seconded by Commissioner Shoff.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Edwin offered the following resolution;

RESOLUTION 23-314
Authorizing Sponsorship and Agreement with Towns and Townships

WHEREAS, Townships and small towns (less than 5,000 population) within Freeborn County would like to improve their road systems; and

WHEREAS, the state of Minnesota has made grants available through the Local Road Improvement Program (LRIP) specifically to Townships and small Towns for various kinds of road improvement projects; and

WHEREAS, the LRIP grant program requires a county sponsor when townships or small towns apply in order to qualify for the funding; and

WHEREAS, Freeborn County wishes to support the efforts of townships and small towns to improve and maintain their roads and bridges.

NOW THEREFORE, BE IT RESOLVED, that Freeborn County supports the submittal of an LRIP application for Bancroft Township for their improvement project; and

IT IS FURTHER RESOLVED, that Freeborn County will be the project sponsor and fiscal agent for the township if they are selected for funding; and

IT IS FURTHER RESOLVED, that Freeborn County will enter into an Intergovernmental Agreement with the township if they are selected for funding that will define the responsibilities of the township and the County.

Resolution seconded by Commissioner Shoff.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLVED AS, approving out-of-state travel for the County Engineer.

Resolution was seconded by Commissioner Shoff

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-316

Resolution to approve 2024 MN Department of Human Services – County Children’s Mental Health Screening Grant Contract.

WHEREAS, the Minnesota Department of Human Services has the authority to enter into contracts in order to ensure mental health screenings, assessments, and referrals for diagnostic assessment and/or treatment for children within the child welfare and juvenile justice populations (prioritizing funds for uninsured and underinsured children); and

WHEREAS, the Freeborn County provides mental health screenings to identify children at risk of needing or who need mental health services; and

WHEREAS, the Freeborn County Department of Human Services is able to contract with the Minnesota Department of Human Services for the provision of mental health assessments, skills and specialized family therapy services; and

WHEREAS, the services provided are available to meet the needs of children and youth within the child welfare and juvenile justice populations in Freeborn County; therefore

BE IT RESOLVED, that the MN Department of Human Services – County Children’s Mental Health Screening Grant Contract 2024 be approved.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-317

Resolution to accept a \$210 donation to the Freeborn County CVCC From the Fraternal Order of Eagles Aerie #2258

WHEREAS, the Freeborn County Department of Human Services - Crime Victims Crisis Center directly serves those who have been victims of crime, domestic violence and sexual assault; and

WHEREAS, the Freeborn County Department of Human Services - Crime Victims Crisis Center plans events and campaigns bringing community awareness to the issues of crime, domestic violence and sexual assault; and

WHEREAS, the Fraternal Order of Eagles Aerie #2258 has offered a donation to the Freeborn County Department of Human Services - Crime Victims Crisis Center in the amount of \$210 to be used for services provided by the CVCC; and

BE IT RESOLVED, that the Freeborn County Department of Human Services - Crime Victims Crisis Center accepts the donation in the amount of \$210 from the Fraternal Order of Eagles Aerie #2258 to be used for services provided by the CVCC.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-318 2024 SOLID WASTE FEES.

WHEREAS, the Freeborn County Environmental Services Department is charged with the responsibility of implementing a variety of solid waste programs to maintain a healthy environment, and

WHEREAS, that for the past 28 years Freeborn County's solid waste programs have included a successful county wide recycling program, waste electronic collection program and the collection of Household Hazardous Waste, and

WHEREAS, the total cost of the services contract to providing recycling services has increased substantially over the past years and Freeborn County is now required to house certain materials for disposal, and

WHEREAS the proposed rate for 2024 will allow for the continuation of the Freeborn County Solid waste program:

NOW THEREFORE BE IT RESOLVED, that Freeborn County sets the annual household solid waste fee at \$66.00 for the residents of the cities within Freeborn County and \$57 for rural county residents and \$47.52 per 4 units or less and \$6.60 per 4 units or more beginning on January 1, 2024.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 23-319 Interim Auditor-Treasurer Compensation

WHEREAS, Freeborn County Auditor-Treasurer, Pat Martinson, retired effective November 10, 2023; and

WHEREAS, the Freeborn County Board of Commissioners appointed Kelly Hendrickson as Interim Auditor-Treasurer on October 17th, 2023, effective November 10, 2023; and

WHEREAS, the duties assigned warrant a commensurate pay grade for the additional duties, dating back to the effective date of the appointment; and

WHEREAS, Freeborn County is considering the consolidation and reorganization of the Auditor-Treasurer and Recorder Offices; and

WHEREAS, a position description and classification of a combined position of the Auditor-Treasurer and Recorder is in the review process by David Drown Associates;

BE IT THEREFORE RESOLVED, the pay grade associated with these duties and which shall be assigned to Kelly Hendrickson while she is performing the duties of both County Recorder and County Auditor-Treasurer and until otherwise provided by this Board shall be established at Grade 23, Step 2.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-320
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before November 24th, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 577,899.23
03	County Road & Bridge	\$ 234,292.96
05	Human Services	\$ 182,536.58
06	Public Health	\$ 63,425.45
31	Cap Improvements	\$ 406,763.67
40	County Ditch	\$ 25,344.60
70	Trust & Agency	\$ 75,543.41
73	Payroll Clearing Fund	\$ 13,466.55
77	Recorder's Clearing	\$ 3,614.00
79	Social Services Collaborative	\$ 51.23
80	<u>Tax Collection Fund</u>	<u>\$ 868.00</u>
	FUND TOTALS	\$ 1,583,805.68

Number of Claims not exceeding \$300 – **234**

Dollar amount of claims not exceeding \$300 – **\$25,127.45**

Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken and Commissioner Edwin abstained from a claim that involves the claims for the Credit Bureau of Albert Lea. The Chair declared the resolution adopted.

Chair, Commissioner Forman adjourned the meeting at 9:15 a.m. until 8:30 a.m. on Tuesday, November 28th, 2023.

By: _____
John Forman
Chair

Attest: _____
Erin Hornberger
County Clerk