

ADJOURNED MEETING OF THE COUNTY BOARD
December 28th, 2023

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Thursday, December 28th, 2023. Members present: Commissioners Shoff, Belshan, Forman, Edwin and Herman.

The meeting was opened with the Pledge of Allegiance.

Commissioner Edwin offered the following motion;

MOVED, approving the agenda as presented.

Motion seconded by Commissioner Shoff.

After a discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Shoff offered the following resolution;

RESOLUTION 23-359

RESOLUTION APPROVING EMPLOYEE SICK AND SAFE TIME (ESST) POLICY

WHEREAS, the Minnesota Legislature passed Minnesota Statute 181.9445-181.9448, requiring Earned Sick and Safe Time (ESST); and

WHEREAS, Freeborn has previously negotiated or provided to non-union employees Paid Time Off (PTO) or Vacation and Sick Leave which meets or exceeds ESST minimum requirements for regular full-time and part-time employees working 20 or more hours per week; and

WHEREAS, the County will now be required to provide the new ESST to intermittent, seasonal and temporary employees;

NOW, THEREFORE BE IT RESOLVED that the Freeborn County Board of Commissioners hereby adopts the Earned Sick and Safe Time Policy, effective January 1, 2024, herein attached.

IT FURTHER RESOLVED, that the adopted Earned Sick and Safe Time Policy be added to the Freeborn County Personnel Manual in Section VIII, as Subsection CC.

IT IS FURTHER RESOLVED, that the following is to be added to the Freeborn County Personnel Manual Section VIII, Subsection B. 4. q. and Section VIII, Subsection BB. 4. e., respectively:

Please be advised that the first 48 hours of PTO or Sick Leave that an employee uses will be designated as ESST. If an employee chooses to use all of their available PTO or Sick Leave for reasons other than those outlined in this policy as ESST hours, the employee will not be provided with additional ESST hours. While an employee may use any available PTO or Sick Leave hours for an ESST purpose, the employee will not be provided with additional ESST hours once available hours have been exhausted.

Resolution seconded by Commissioner Kaasa.

After a discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-360
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before December 31st, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 288,566.26
03	County Road & Bridge	\$ 663,634.23

05	Human Services	\$ 1,559.25
06	Public Health	\$ 9,908.94
31	Capital Improvement	\$ 66,807.29
40	County Ditch	\$ 45,598.05
70	Trust & Agency	\$ 2,030.69
73	Payroll Clearing Fund	\$ 14,426.31
74	Turtle Creek Watershed Dist.	\$ 19.65
80	<u>Tax Collection Fund</u>	<u>\$ 20,945.43</u>
	FUND TOTALS	\$ 1,113,496.10

Number of Claims not exceeding \$300 – 32

Dollar amount of claims not exceeding \$300 - \$3,652.06

Resolution seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Forman adjourned the meeting at 8:58 a.m. until Tuesday, January 2nd, 2024 at 8:30 a.m.

By: _____
John Forman
Chair

Attest: _____
Ryan Rasmusson
County Administrator