

ADJOURNED MEETING OF THE COUNTY BOARD
December 3rd, 2024

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, December 3rd, 2024. Members present: Commissioners Forman, Edwin, Kaasa, and Eckstrom. Commissioner Shoff was absent.

The meeting was opened with the Pledge of Allegiance.

Commissioner Forman offered the following motion;

MOVED, approving the agenda with the following updates; under Report of the Auditor-Treasurer, to move the Housing Tax Abatements to the workshop agenda for December 3rd, 2024; and to remove the item from the agenda un Report of Probation.

Motion seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Kaasa offered the following resolution;

RESOLUTION No. 24-323
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the November 19th, 2024 minutes;
- 2) Approval of Regular Full-Time Status Employees

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Commissioner Eckstrom offered the following resolution;

RESOLVED AS, to approve the U of m Extension 2025-2027 Memorandum of Agreement

Resolution seconded by Commissioner Forman.

After discussion a vote was taken and the Chair declared the resolution adopted.

Chairman Edwin asked if there was any public comment. Veteran's Greg Sundholm, Jon Rhiger, Robert Sharp, and Mark Gilbert spoke regarding the potential budget cut to the Veteran's Service Office.

Commissioner Forman offered the following resolution;

RESOLUTION 24- 325

Resolution Approving the Grant Contract Agreement Amendment with the Minnesota Department of Human Services for Child and Teen Checkup Outreach

WHEREAS, Freeborn County Community Health Board will amend the contract with Minnesota Department of Human Services for the Child and Teen Checkup (C&TC) Outreach;

WHEREAS, Minnesota Statute 145A.14 states that the community health board shall identify local public health priorities and implement activities to address the priorities and the areas of public health responsibility including assuring health services;

WHEREAS, the contract amendment is for Freeborn County Public Health to connect with families on Medical Assistance with children birth through age 20 to encourage them to get their children in for their well child check-ups utilizing the C&TC Program, to coordinate with other programs, and to recruit and train local providers about the C&TC program. The funding is in the amount of \$57,266.00 for FY2025.

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the contract agreement with Minnesota Department of Human Services for Child and Teen Checkup Outreach.

Resolution seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

**RESOLUTION 24-326
INDEPENDENT CONTRACT AGREEMENT
WITH PAT MARTINSON**

BE IT RESOLVED, that Freeborn County hereby enters into an Agreement with Pat Martinson (“Martinson”) to provide consultant services to the Freeborn County Auditor-Treasurer on an as-needed basis.

BE IT RESOLVED, Martinson will perform the contract specifications identified in the contract attached hereto as Exhibit “A”.

Resolution was seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following motion:

MOVED, to table the 2025 Solid Waste Fees until the December 17th, 2024 regular Board meeting.

Motion was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the motion moved.

Commissioner Forman offered the following resolution:

**RESOLUTION No. 24-327
FREEBORN COUNTY AQUATIC INVASIVE SPECIES PLAN**

WHEREAS, the Freeborn County Board of Commissioners has adopted and implemented a Local Water Plan According to Minnesota Chapter 103B.; and

WHEREAS, Freeborn County has received 2024 Aquatic Invasive Species Prevention Aid (MN Statue 477A.19); and

WHEREAS, A Local Prevention Plan has been developed for site level management, county-wide awareness, and other procedures necessary to achieve compliance with MN DNR Guidelines.

NOW, THEREFORE, BE IT RESOLVED Freeborn County Board of Commissioners does hereby adopt for implementation the 2024/2025 Aquatic Invasive Species Plan.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 24-328
Authorizing Final Payment of CP 024-SEAL-004

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system; and

WHEREAS, work for the 2024 Chip Seal and Scrub Seal on various highways in Freeborn County performed by ASTECH Corp. of St. Cloud, MN, has been completed in a satisfactory manner.

NOW, THEREFORE, BE IT RESOLVED, that the Freeborn County Auditor-Treasurer is hereby authorized to make final payment in the amount of \$210,599.08.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLVED AS, to approve out-of-state travel for Phil Wacholz, Public Works, to the National Association of County Engineers Annual Conference April 14-18th, 2025.

Resolution was seconded by Commissioner Kaasa.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 24-329
Authorizing Final Payment of SAP 024-617-019 (low SAP)

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system; and

WHEREAS, that the work for three culvert/bridge removal and replacements on CSAH 17, CSAH 26 and CSAH 26 in Freeborn County performed by Jensen Excavating & Trucking of Albert Lea, MN, has been completed in a satisfactory manner.

NOW, THEREFORE BE IT RESOLVED, that the Freeborn County Auditor-Treasurer is hereby authorized to make final payment in the amount of \$57,564.79.

Resolution was seconded by Commissioner Forman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION 24-330
ACCEPTING THE RESIGNATION OF GREGORY JONES

WHEREAS, the Freeborn County Attorney's Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Gregory Jones has been employed as an Assistant County Attorney since November 7th, 2022 and is resigning his position effective December 6th, 2024,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Gregory Jones as a Freeborn County Assistant County Attorney effective on or about December 6th, 2024.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION 24-331

PERMISSION TO FILL THE FREEBORN COUNTY ASSISTANT COUNTY ATTORNEY POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Gregory Jones, Freeborn County Assistant County Attorney has resigned his position effective December 6th, 2024;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Assistant County Attorney position.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION 24-332

ACCEPTING THE RESIGNATION OF LYNNE KRELL

WHEREAS, the Freeborn County Public Health has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Lynne Krell has been employed as a Family Home Visitor since December 12th, 2001 and is resigning her position effective December 16th, 2024,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Lynne Krell as a Freeborn County Family Home Visitor effective on or about December 16th, 2024.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION 24-333

PERMISSION TO FILL THE FREEBORN COUNTY FAMILY HOME VISITOR POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Lynne Krell, Freeborn County Family Home Visitor has resigned her position effective December 16th, 2024;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Family Home Visitor position.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 24-334

PERMISSION TO FILL THE FREEBORN COUNTY DETENTION CENTER SERGEANT POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Casey Arnold, Freeborn County Detention Center Sergeant, has been promoted to the Detention Center Assistant Administrator effective December 10th, 2024;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Detention Center Sergeant position.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION 24-335

**PERMISSION TO FILL THE FREEBORN COUNTY CHILDREN'S MENTAL HEALTH CASE
MANAGER POSITION**

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Susan Piper, Freeborn County Children's Mental Health Case Manager, has accepted a new position as the Collaborative Coordinator, effective December 23rd, 2024;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Children's Mental Health Case Manager position.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 24-336

RESOLUTION SETTING THE 2024 SALARY FOR THE FREEBORN COUNTY ATTORNEY

WHEREAS, Minnesota Statutes §388.18 Subd 2 requires the county board to annually shall set, by resolution, the salary of the county attorney which shall be paid to the county attorney; and

WHEREAS, Freeborn County Board of Commissioners considered and openly discussed at public meetings the factors outlined by the statute, including duties, responsibilities, education, experience and performance of the County Attorney, which included review and consideration of the data and documentation provided by the County Attorney and County Administrator; and

WHEREAS, the Freeborn County Board of Commissioners also considered and have openly discussed at public meetings, the performance of the County Attorney in his capacity, responsibility and service to Freeborn County;

NOW, THEREFORE BE IT RESOLVED that the Freeborn County Board of Commissioners by resolution does hereby set the 2024 salary for the Freeborn County Attorney at \$148,000 annually at such intervals as determined by the board.

Resolution was seconded by Commissioner Forman.

After discussion, a vote was taken with Commissioners Eckstrom, Forman and Edwin voting yay and Commissioner Kaasa voting nay. The Chair declared the resolution approved.

Commissioner Kaasa offered a resolution to set the 2025 County Sheriff's salary at \$148,000.00.

Due to lack of a second, the resolution was declared null and void.

Commissioner Forman offered the following:

RESOLUTION 24-337

RESOLUTION SETTING THE 2025 SALARY FOR THE FREEBORN COUNTY SHERIFF

WHEREAS, Minnesota Statutes §387.20 Subd 2 requires the county board to annually set, by resolution, the salary of the county sheriff which shall be paid to the county sheriff; and

WHEREAS, Freeborn County Board of Commissioners considered and openly discussed at public meetings the factors outlined by the statute, including duties, responsibilities, education, experience and performance of the Sheriff, which consideration included review and consideration of the data and documentation provided by the Sheriff and County Administrator; and

WHEREAS, the Freeborn County Board of Commissioners also considered and have openly discussed at public meetings the performance of the Sheriff in his capacity, responsibility and service to Freeborn County;

NOW, THEREFORE BE IT RESOLVED that the Freeborn County Board of Commissioners by resolution does hereby set the 2025 salary for the Freeborn County Sheriff at \$145,000 annually at such intervals as determined by the board.

Resolution was seconded by Commissioner Kaasa

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION AS, to set a Public Hearing for December 17th, 2024 regarding the Freeborn County Fee Schedule at 8:45 a.m.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 24-339 Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before December 6th, 2024.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 428,200.55
03	County Road & Bridge	\$ 815,899.02
05	Human Services	\$ 134,791.03
06	Public Health	\$ 57,708.77

31	Capital Improvements	\$ 11,642.05
40	County Ditch	\$ 42,706.53
70	Trust & Agency	\$ 166,075.13
73	Payroll Clearing Fund	\$ 30,070.83
74	Turtle Creek Watershed	\$ 62,641.68
79	Social Services Collaborative	\$ <u>113.07</u>
	FUND TOTALS	\$ 1,748,848.66

Number of Claims not exceeding \$300 – 225

Dollar amount of claims not exceeding \$300 – \$22,520.51

Resolution seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Edwin adjourned the meeting at 9:27 a.m. until 8:30 a.m. on Tuesday, December 17th, 2024.

By: _____
Brad Edwin
Chair

Attest: _____
Chelsea Barrett
County Clerk