

ADJOURNED MEETING OF THE COUNTY BOARD
July 1st, 2025

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, July 1st, 2025. Members present: Commissioners Severson, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Eckstrom offered the following motion;

MOVED, approving the agenda as presented.

Motion seconded by Commissioner Severson.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Severson offered the following resolution;

RESOLUTION No. 25-202
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the June 17th, 2025 minutes;
- 2) Approval of Minutes from the County Board of Appeal and Equalization on June 16th, 2025;
- 3) Approval of Regular Full-Time Status Employees;
- 4) Approval of Drainage Repairs

Resolution seconded by Commissioner Kaasa.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Edwin asked if there was any public comment and there was none.

Commissioner Severson offered the following resolution;

RESOLVED AS, RESOLUTION No. 25-203, appointing three managers to the ShellRock River Watershed; Alan Bakken, Dan DeBoer and Mitchell Delger

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Shoff offered the following resolution;

FREEBORN COUNTY, MINNESOTA - BOARD OF COMMISSIONERS

RESOLUTION NO. 25-204

TITLE: Authorizing Final Payment of CP 025-M-002

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system; and,

WHEREAS, the work for road striping on various highways in Freeborn County as been completed in a satisfactory manner.

NOW, THEREFORE, BE IT RESOLVED, by the Freeborn County Board of Commissioners, that:

1. The Board authorizes the Freeborn County Auditor-Treasurer to make final payment in the amount of \$9,573.07.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Resolution seconded by Commissioner Severson.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

FREEBORN COUNTY, MINNESOTA - BOARD OF COMMISSIONERS

RESOLUTION NO. 25-205

TITLE: Award of Contract 254805; Project Number: SAP 024-648-005

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system; and,

WHEREAS, bids were solicited for this project and publicly opened in accordance with Minnesota Statute 471.345; and,

NOW, THEREFORE, BE IT RESOLVED, by the Freeborn County Board of Commissioners, that:

1. The Freeborn County Highway Department has prepared plans and specifications for bituminous pavement removal, bituminous pavement, concrete sidewalk, curb & gutter, and railroad crossing improvements on CSAH 48 in Albert Lea.
2. The Board hereby accepts the lowest responsible bid from Ulland Brothers Inc. for \$205,932.70 and authorizes the Board Chair and Administrator to enter into Contract 254805 for Project SAP 024-648-005.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

FREEBORN COUNTY, MINNESOTA - BOARD OF COMMISSIONERS

RESOLUTION NO. 25-206

TITLE: Approval of office hours for the Highway Department Office located at 3300 Bridge Avenue in Albert Lea.

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system; and,

WHEREAS, the Freeborn County Highway Department prides itself on providing every citizen quality and consistent customer service through a variety of modes including face to face meetings, telephone, emails, and construction update notifications; and,

WHEREAS, Section XI A of the Freeborn County Personnel Manual establishes that normal office hours are from 8:00 am to 5:00 pm, Monday through Friday or as otherwise scheduled by the County Board; and,

WHEREAS, Resolution 23-027 establishes the hours for maintenance operations within the highway department and shall remain unchanged as a result of the below resolution; and,

WHEREAS, the Engineer has reviewed various items concerning the current office hours and the service provided to the public and is requesting the following resolution be approved.

NOW, THEREFORE, BE IT RESOLVED, by the Freeborn County Board of Commissioners, that:

1. The schedule of office hours for the Highway Department shall be Monday through Friday from 7:00 am to 3:30 pm with exceptions for holidays observed by the County.
2. The Highway Engineer may adjust the hours of the Maintenance and Construction staff to meet the needs of the department and shall not be subject to the Highway Department Office hours.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Resolution was seconded by Commissioner Eckstrom.

After discussion, the resolution was tabled until the July 15th, 2025 Board Meeting.

Commissioner Edwin offered the following motion:

MOVED, to table Resolution 25-206 regarding the Highway Department Office Hours to the July 15th, 2025 Board Meeting.

Resolution was seconded by Commissioner Shoff

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following motion:

MOVED, for the Highway Department to continue with their current hours.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken with Commissioners Kaasa, Eckstrom, Shoff and Edwin voting yay, and Commissioner Severson voting nay; the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

FREEBORN COUNTY, MINNESOTA - BOARD OF COMMISSIONERS

RESOLUTION NO. 25-207

TITLE: LOCAL DECLARATION OF A STATE OF EMERGENCY

WHEREAS, the County of Freeborn, Minnesota has been impacted by severe storms, heavy rains and flooding from June 16th, 2025 to the present; and

WHEREAS Freeborn County is a public entity within the State of Minnesota; and

WHEREAS the County, Townships, Cities, Public Utilities and other areas within Freeborn County have experienced significant amount of public property and infrastructure damage.

NOW, THEREFORE, BE IT RESOLVED, by the Freeborn County Board of Commissioners, that:

that the Freeborn County Board Chair declares that a state of emergency exists with Freeborn County for the conditions resulting from this Severe Storm and flooding event, with all the powers and responsibilities attending thereto as provided by Chapter 12, Minnesota Statutes and Freeborn County.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 25-208

ACCEPTING THE RESIGNATION OF LYNDON STINSON

WHEREAS, the Freeborn County Probation Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Lyndon Stinson has been employed as the Freeborn County Probation & Pre-Trial Services Director since September 25th, 2017 and with Freeborn County since February 18th, 2016 and is resigning his position effective October 31st, 2025,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Lyndon Stinson as a Freeborn County Probation & Pre-Trial Services Director effective on or about October 31st, 2025.

Resolution was seconded by Commissioner Severson.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 25-209

**PERMISSION TO FILL THE FREEBORN COUNTY PROBATION & PRE-TRIAL SERVICES
DIRECTOR POSITION**

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Lyndon Stinson, Freeborn County Probation & Pre-Trial Services Director has resigned his position effective October 31st, 2025;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Probation & Pre-Trial Services Director position.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

**RESOLUTION No. 25-210
Approval of Claims**

RESOLVED, that the following claims be allowed and paid on or before July 4th, 2025.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 702,389.35
03	County Road & Bridge	\$ 343,003.41
05	Human Services	\$ 207,710.53
06	Public Health	\$ 79,092.32
31	Capital Improvements	\$ 34,989.22
40	County Ditch	\$ 73,989.22
70	Trust & Agency	\$ 76,257.61
73	Payroll Clearing Fund	\$ 27,013.54
74	Turtle Creek Watershed	\$ 1,650.00
79	Social Services Collab	\$ 128.20
	FUND TOTALS	\$ 1,546,236.92

Number of Claims not exceeding \$300 – 268

Dollar amount of claims not exceeding \$300 – \$23,906.43

Resolution seconded by Commissioner Severson.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Edwin adjourned the meeting at 9:08 a.m. until 8:30 a.m. on Tuesday, July 15th, 2025.

By: _____
Brad Edwin
Chair

Attest: _____
Chelsea Barrett
County Clerk