
FREEBORN COUNTY *Minnesota*

Meeting Notice and Agenda December 16, 2025

Notice is hereby given that the Board of County Commissioners of the County of Freeborn will meet in session on Tuesday, December 16, 2025 at 8:30 AM in the Boardroom at the Freeborn County Government Center and livestreamed at www.co.freeborn.mn.us..

1. Pledge of Allegiance
2. Approval of Meeting Agenda
3. Consider resolution approving the Consent agenda

The following items will be acted upon without discussion unless an item is asked to be removed and placed on the regular agenda to allow for discussion.

- Approval of Minutes from the December 12th, 2025 Board Meeting
- Approval of Drainage Ditch Repairs

4. Reports of the Board Committees

5. Informational Only - No Action

A. Board of Adjustments - Planning and Zoning

B. MCIT Certificate for Outstanding Experience in Workers' Compensation

6. Consideration of issues presented by persons of the general public and/or other general items

Persons wishing to address the Board concerning matters pertaining to this agenda as well as any other matters of County concern should ask to be recognized by the Chair at this time. All presenting items of consideration shall address the Board of Commissioners as a whole, and shall not direct comments to individual Commissioners, attempt to engage Commissioners in conversation, or solicit a Commissioner to respond to the speaker's comments. All speakers are limited to 5 minutes each.

7. Public Hearings

A. The Board of Commissioners of Freeborn County, Minnesota will hold a public hearing at 8:45am on December 16th, 2025, in the Board Room at the Freeborn County Historic Courthouse, 411 South Broadway, Albert Lea, MN 56007, to conduct a public hearing to obtain public testimony on the County's intention to adopt amendments to Chapter 8 of the Freeborn County Code of Ordinances, pursuant to Minnesota Statutes, Chapter 342.22.

8. Reports of Various Departments

A. Report of Public Health

- Resolution Approving the Grant Contract Agreement Amendment with the Minnesota

Department of Human Services for Child and Teen Checkup Outreach

- Resolution to Authorize Freeborn County Public Health to Write Off an Uncollectible Account in the Amount of \$50.92
- Resolution to Authorize Freeborn County Public health to Write Off an Uncollectible Account in the Amount of \$496.29
- Resolution to Authorize Freeborn County Public Health to Write Off an Uncollectible Account in the Amount of \$64.10
- Resolution to Authorize Freeborn County Public Health to Write Off an Uncollectible Account in the Amount of \$984.05

B. Report of Auditor-Treasurer

- Resolution Adopting Individual Sewage Treatment System Loan

C. Report of Environmental Services

- Resolution approving the county feedlot delegation workplan
- Consider a resolution appointing Henry Tews to the Planning Commission

D. Report of Human Services

- Consider a Resolution to approve an additional Purchase of Service Agreement for Psychiatry provided 2024-2025
- Consider a Resolution approving the State-County Grant Contract for the Children's Mental Health Screening Program 2026
- Consider a Resolution approving the Purchase of Service Agreement for Psychiatric Services
- Consider a Resolution to write off uncollectible accounts for Human Services Programs
- Consider a Resolution to write off uncollectible accounts held in the Freeborn County Mental Health Center

E. Report of the Finance Manager

- Budget Resolution
- Consider a resolution setting the 2026 tax levy as a 9.5% increase compared to 2025

F. Report of Public Works

- Consider a Resolution Authorizing Final Payment for SAP 024-601-018 (low SAP)
- Consider a Resolution approving replacement of two tandem axle dump trucks with plow equipment.
- Consider a Resolution approving the replacement of a tractor

- Consider a Motion to approve out of state travel

G. Report of County Administrator

- Consider a resolution accepting the resignation of Rich Heffner, County Assessor, effective January 2nd, 2026.
- Consider a resolution to fill the vacant County Assessor position.
- Consider a resolution to terminate employee #691.
- Consider a resolution to fill the vacant Highway Mechanic position.
- Consider a resolution approving the revised Freeborn County Fee Schedule as presented
- Consider a resolution setting the 2026 salary of the Freeborn County Sheriff
- Consider a resolution setting the 2026 salary for the Freeborn County Attorney
- Consider a resolution setting the 2026 salary for the Freeborn County Commissioners
- Consider a resolution to approve a 3% Cost of Living increase for 2026 for all Non-Union Employees
- Consider a resolution approving the PERA Pro position for the Veteran's Service Office
- Consider a resolution to approve the PERA Pro position for the Sheriff's Office

9. Other items as necessary but unknown at this time

- A. Setting the date and time for the final claims meetings for December 30th, 2025 at 8:30 a.m.

10. County Commissioner's Item

11. Approval of Claims

12. Adjournment

BARRIER FREE: All Freeborn County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact Administration (507) 377-5116 early so necessary arrangements can be made.